1) Turn on the unit
- If in sleep mode, press twice quickly
- If completely off, press and hold 5 sec

2) Start ArcPad
- Click Start
- Select ArcPad 8.0 from menu

3) Open ant_survey.apm map file
- Should be only option
- Highlight and click green OK button

4) Make sure GPS is turned on
- Satellite icon has orange box when ON
- Click icon to turn on GPS if needed

5) Wait for GPS to acquire satellites
- Make sure you’re in the open
- Takes several minutes

6) Your position is the red circle/cross icon
- Click the Zoom tool (magnify glass with +)
- Drag a small box outside the position icon to zoom in closer

7) As you walk, the position icon will move with you, helping you see where you are in relation to the next ant stake. The top of the screen is always north - knowing this can help you move more quickly in the right direction.

8) In order to enter data, the blue arrow must be selected (orange box). Then tap the stylus 2 times quickly in the center of the colored box over the point number.

9) The data entry form should open. Check the box next to the species you find.

10) Click on the Survey Info tab to go to the second page of the data entry form.

11) Use the soft keyboard to enter comments if necessary. If the keyboard is not showing, click the small keyboard icon in the lower right. Click the green OK to save data.

12) Click the power icon to exit ArcPad.